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# Qualification Advisory Group (QAG) #14

## 20 March 2025

# Agenda

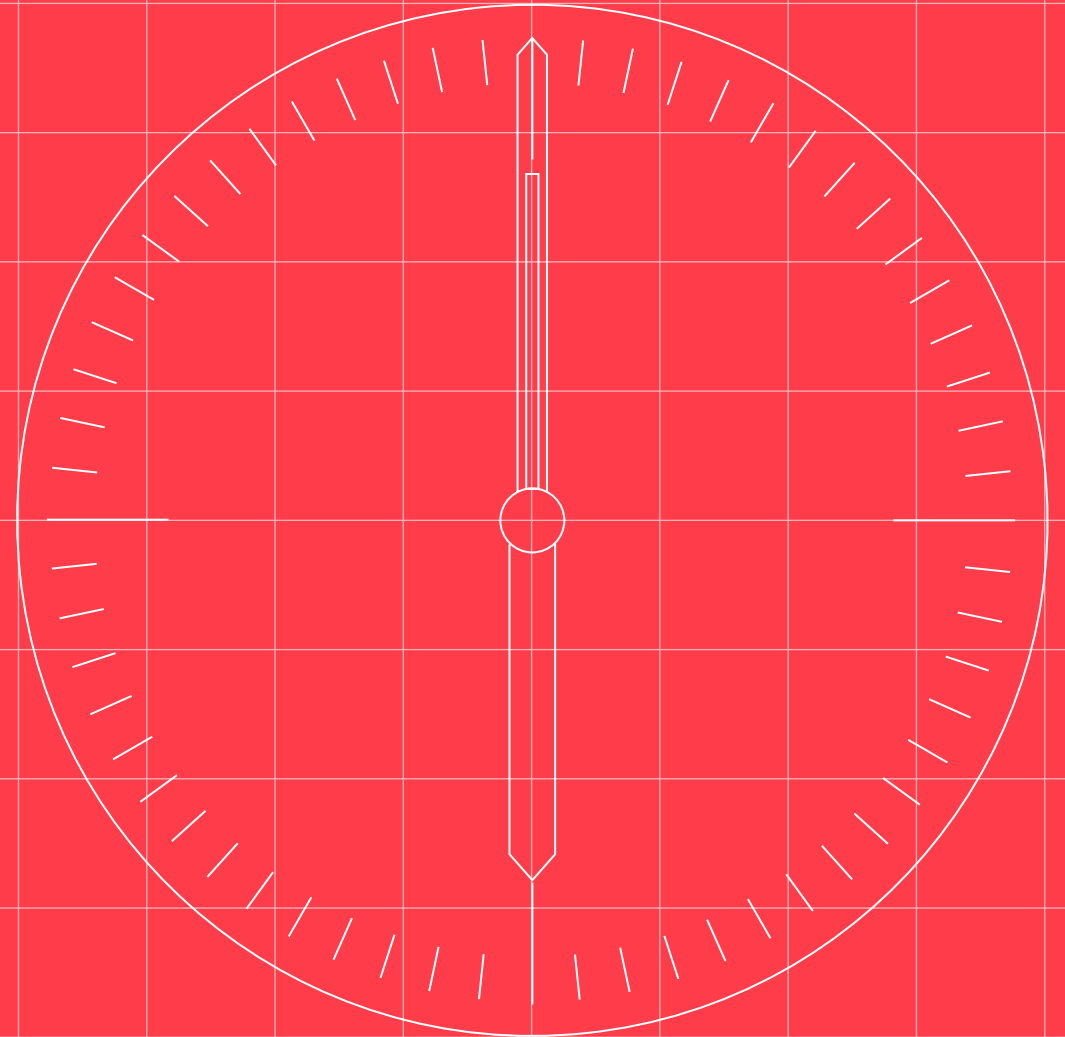
#	Item	Objective	Type	Lead	Time	Page
1	Welcome and Introduction			Chair	10:00-10:05 5 mins	1
2	Headline Report and Actions	Approval of Headline Report of previous meeting and review of outstanding actions	Decision	Chair & Secretariat	10:05-10:10 5 mins	3
3	QAD Progress Update	Code Bodies to provide an update on the progress of the QAD	Information	Code Bodies (Sarah Ross)/(Daniel Rodgers)	10:10-10:20 5 mins	5
4	Exemption for Suppliers from Smart Market Segment (SMS) Qualification Requirements	Code Bodies to provide an update on the authority decision and seek endorsement of the updated version of the QAD v4.01	Decision	Code Bodies (Mike Coney)/(Vaishnavi Sharma)	10:20-10:30 10 mins	7
5	Qualification Approach & Plan - Annex 3 Endorsement	Code Bodies seeking endorsement of Annex 3 of QA&P to QAG for approval	Decision	Code Bodies	10:30-10:35 5 mins	9
6	DIP Manager, BSC & REC Assessment Criteria	Code Bodies to provide an update on BSC, REC and DIP Assessment Criteria	Information	Code Bodies (BSC)/(Daniel Rodgers)	10:35-10:45 10 mins	12
7	Periodic Assurance Update	IPA to provide an update on Periodic Assurance	Information	IPA (Liam Evans)	10:45-10:55 10 mins	17
8	Non-SIT LDSO QT Update	Update on MHSP Non-SIT LDSO QT	Information	Programme (Nicola Farley)	10:55-11:05 10 mins	21
9	Programme Milestones related to QAG	Overview of upcoming Programme Milestones related to QAG and decisions to approve and remove milestones	Information /Decision	Programme (Nicola Farley)/(Will Rosson) Code Bodies (Laura Kennedy)	11:05-11:15 10 mins	23
10	Top Programme Risks Related to QAG	QAG awareness of the key RAID items impacting the QAG and high-level overview of discussions that took place at QWG	Information	Chair	11:15-11:20 5 mins	29
11	Programme Updates	Receive overview of MHHS governance groups and relevant Programme updates	Information	Secretariat	11:20-11:20 0 mins	31
12	AOB	Participants to raise any queries on Qualification	Discussion	Chair	11:20-11:25 5 mins	35
13	Summary and Next Steps	Summarise actions and agree any agenda items for next meeting	Information	Secretariat	11:25-11:30 5 mins	36
14	Appendix	Qualification artefacts status from QWG papers				
	Attachments	<ul style="list-style-type: none"> <li>Annex 3 Non-SIT LDSO New Entrant MHHS QT Approach and Plan v0.2</li> <li>Consolidated QA&amp;P, Annex 3 Consultation Comments Log</li> <li>Qualification Assessment Document v4.01</li> <li>Exemption Process for Smart Market Segment</li> <li>BSC Assessment Criteria V3.1 (Redlined and Clean versions)</li> <li>REC Assessment Criteria for MHHS Qualification V3.1 (Redlined and Clean versions)</li> <li>DIP Assessment Criteria (PDF and Excel versions)</li> </ul>				

# Headline Report and Actions

**DECISION:** Approve headline report of previous meeting and review outstanding actions

Chair and Secretariat

*5 mins*



# Headline Report and Actions Review

- 1. Approval of Headline Reports from QAG held [20 February 2025](#).
- 2. **Review outstanding actions** (actions will be discussed by exception. Please review the action updates ahead of the meeting)

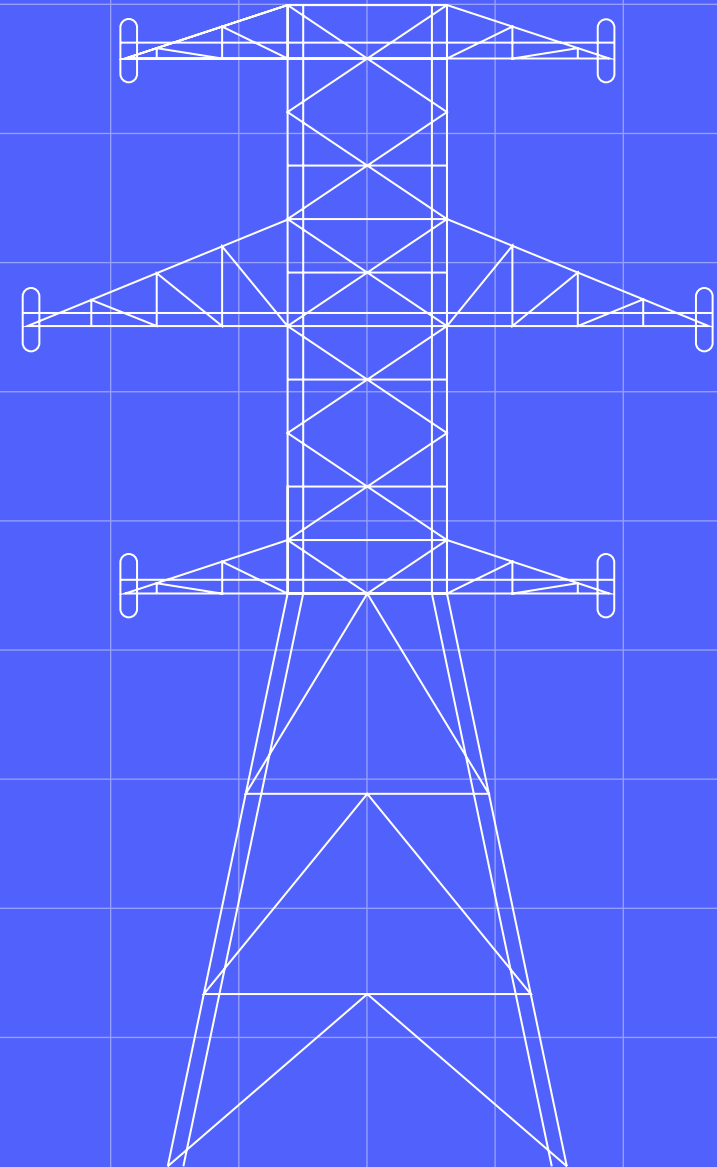
Ref	Action	Owner	Due	Latest Update
No open actions for QAG.				

# QAD Progress Update

**INFORMATION:** Code Bodies to provide an update on the progress of the QAD and feedback from the initial submissions.

*Code Bodies (Laura Kennedy) / (Daniel Rodgers)*

*10 mins*



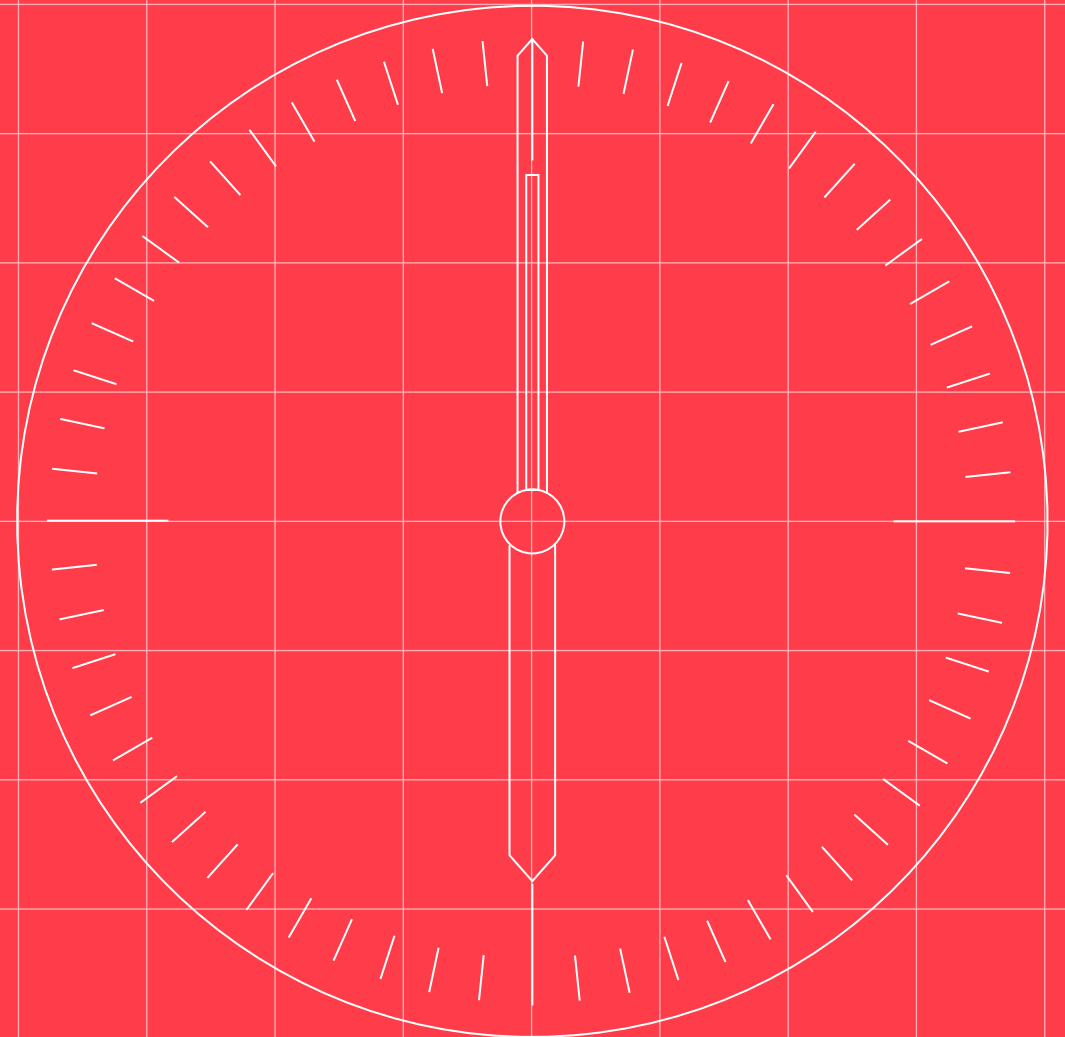
- Initial QAD Deadline for SIT Parties and non-SIT LDSOs was 14/02/25
- Code Bodies are on track to complete all reviews of Initial QADs on time
- Code Bodies continue to provide further guidance on QAD feedback at QWG and QAD Guidance document based on the initial submissions
- Participants should review QA&P Appendix C for upcoming QAD deadlines

# Exemption for Suppliers from Smart Market Segment (SMS) Qualification Requirements

**ENDORSEMENT:** Code Bodies to provide an update on the authority decision and seek endorsement of the updated version of the QAD v4.01

*Code Bodies (Mike Ceney)/(Vaishnavi Sharma)*

*10 mins*



- Ofgem approved BSC Modification [P476 Exemption from MHHS Requirements for SMS Supplier Qualification](#) on 23 January 2025.
- This will allow Suppliers who neither supply nor intend to supply meter points of the Smart and Non-Smart Market Segment (SMS) to apply to be exempt from certain MHHS Qualification requirements, where they can meet the criteria developed by the Code Bodies.
- Consultation for the QAD updates closed 27th February, 2 comments received, and feedback provided. No further updates to the QAD required following consultation.
- On 25 February 2025, the REC PAB approved the principle on the basis of which a Supplier may be granted a Derogation from SMS requirements under the REC when they complete MHHS Qualification with an approved exemption. The REC PAB has also delegated the REC Code Manager to apply these approved principles and approve the Derogation for specific Suppliers as part of their MHHS Qualification approval.

### RECOMMENDATION

QAG approval of Qualification Assessment Document v4.01 and send to PAB for their approval.

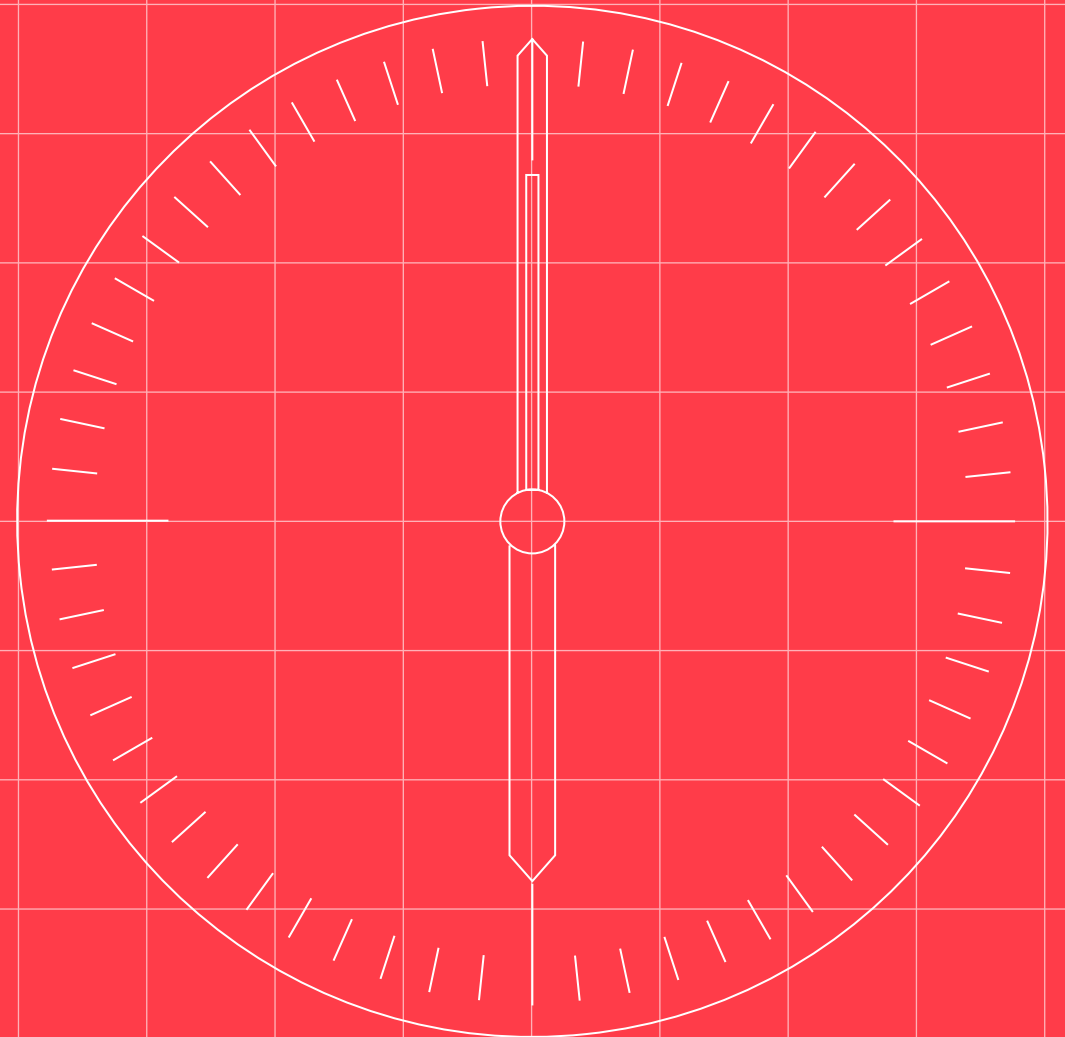


# Qualification Approach & Plan - Annex 3 Endorsement

**ENDORSEMENT:** Code Bodies seeking endorsement of Annex 3 of QA&P to QAG for approval

*Code Bodies (Chelsie Pretious)*

*5 mins*



**0** comments

QA&P Annex 3 covers the MHHS Qualification Testing Approach for New Entrant Non-SIT LDSOs who are looking to enter the market between M10 and M14.

**1** organisations

The document was issued for consultation with no comments received and therefore no further updates have been made to the document.

**1** confirmations

**RECOMMENDATION**

Recommendation of QA&P Annex 3 v4.0 to QAG for approval.

# Next steps

## QAG RECOMMENDATION

We are requesting QAG members to review and approve the updates made to the following document:

- Qualification Approach & Plan – Annex 3 v0.2

20/03

## PUBLICATION

Once approved by the QAG, REC PAB and BSC PAB, these will be published on the MHHS Collaboration Base.

Mar



## QWG RECOMMENDATION

QWG members to reviewed and recommended the updates made to the following document:

- Qualification Approach & Plan – Annex 3 v0.2

11/03



## GOVERNANCE APPROVALS

Subject to QAG recommendation, this document will be taken for approval to:

- REC PAB on 25/03/2025
- BSC PAB on 27/03/2025

27/03

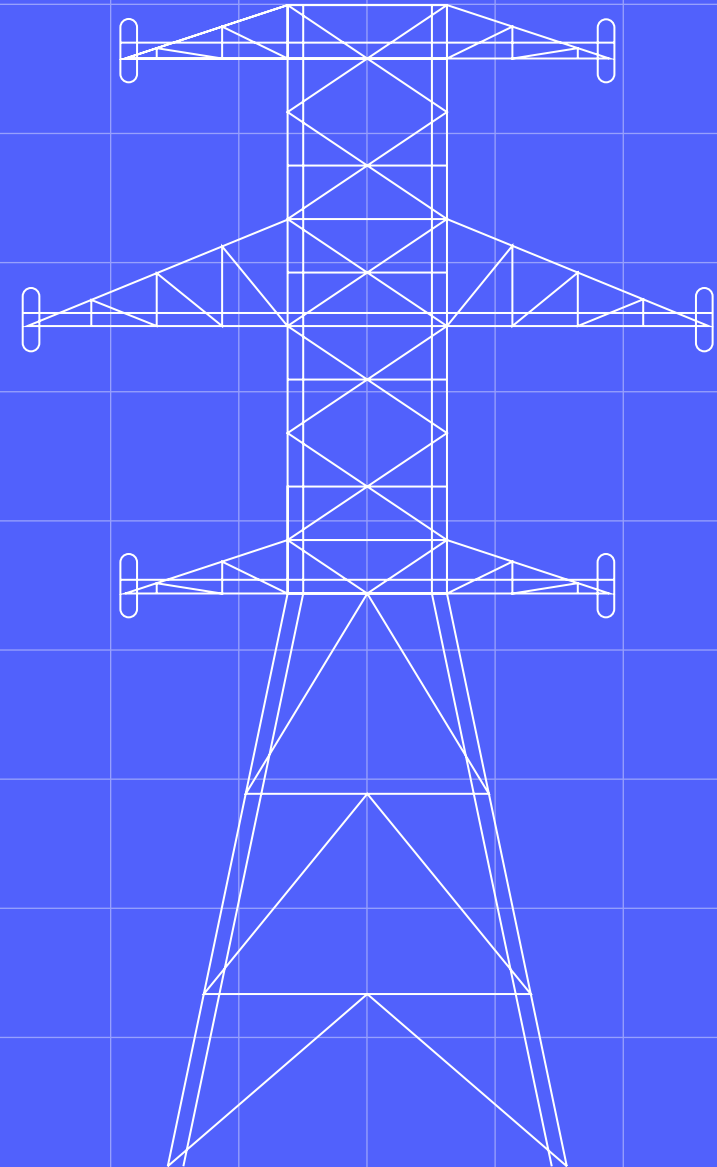


# DIP Manager, BSC & REC Assessment Criteria

**INFORMATION:** Code Bodies to provide an update on BSC, REC and DIP Assessment Criteria

*Code Bodies (tbc) / (Daniel Rodgers)*

*10 mins*



## DIP Assessment Criteria Creation

### Background

- The DIP Rules were implemented on 1 October 2024 and the DIP Supplement of the BSC establishes BSCCo as the DIP Manager which is responsible for the DIP and all related functions
- The DIP Supplement of the BSC requires:
  - Separation between the DIP Manager and the remainder of BSCCo
  - Non-DIP Manager parts of BSCCo to be treated the same as any other Code Body in respect of the DIP
  - The BSC Panel (and its subsidiaries) to have no vires in respect of the DIP, except where BSC Section F applies
- The DIP Manager will be responsible for all decisions relating to the DIP with limited exceptions
- The DIP Supplement has created the DIP Change and Advisory Board (DCAB) to advise the DIP Manager and make determinations in limited circumstances (Material change, appeals and bi-annual auditing of DIP Manager and their Service Provider)

### Creation of DIP Assessment Criteria

- It was identified that Non-Functional Requirements should be covered under the DIP Rules supplement and we've created a document aligned to the BSC/REC Assessment Criteria which will be added to the DIP Rules via DCAB on 08 April 2025.
- The DIP Assessment Criteria shows whether the requirements are being assured via PIT, QT or QAD.
- This is likely to result in the addition of a small number of new QT Test Cases (<10) which we will issue out for consultation in April and take through standard governance.

## 1. Non-Functional Requirements

### Changes:

The Non-Functional Requirements have been transferred from the BSC Assessment Criteria to the DIP Assessment Criteria and will now be under the governance of DCAB.

## 2. Requirement Updates

### Changes:

Reflecting any changes that were agreed with Code Bodies and MHHS Programme to Assessment Criteria for example, within the Functional-Supplier requirements and Migration-Supplier requirements.

Some requirements will be removed from Qualification Testing :

- MHHS-BR-SU-045.2
- MHHS-BR-SU-084
- MHHS-BR-SU-087
- MHHS-BR-SU-088
- MHHS-BR-SU-089
- MHHS-BR-SU-116
- MHHS-Migration-Mis-SUP-001

## 3. Housekeeping

### Changes:

Any housekeeping changes have been made within the Assessment Criteria.

## 1. Non-Functional Requirements

### Changes:

The Non-Functional Requirements have been transferred from the REC Assessment Criteria to the DIP Assessment Criteria and will now be under the governance of DCAB.

## 2. Requirement Updates

### Changes:

The RTTMs have been updated on an ongoing basis to reflect any changes that were agreed with Code Bodies and MHHS Programme; the REC Assessment Criteria has been updated to reflect these changes.

The REC Assessment Criteria is split by Business Process areas, and where we have been asked to provide clarification on the proposed Qualification Approach by MHHS Requirement these have been added to the guidance.

## 3. Housekeeping

### Changes:

Any housekeeping changes have been made within the Assessment Criteria.

# Next steps

## QAG

We will be requesting QAG members to review and note the updates made to the following documents:

- BSC Assessment Criteria V3.1
- REC Assessment Criteria V3.1

We will be requesting QAG members to review and note the creation of the following document:

- DIP Assessment Criteria V1.0

20/03

## PUBLICATION

Once approved by the QAG, REC PAB BSC PAB and DCAB, these will be published on the MHHS Collaboration Base.

Apr



## QWG

QWG members noted the updates made to the following document:

- BSC Assessment Criteria V3.1
- REC Assessment Criteria V3.1

QWG members note the creation of the following document:

- DIP Assessment Criteria V1.0

11/03



## GOVERNANCE APPROVALS

These documents will be taken for approval to:

- REC PAB on 25/03/2025
- BSC PAB on 27/03/2025
- DCAB on 08/04/2025

25/03  
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08/04



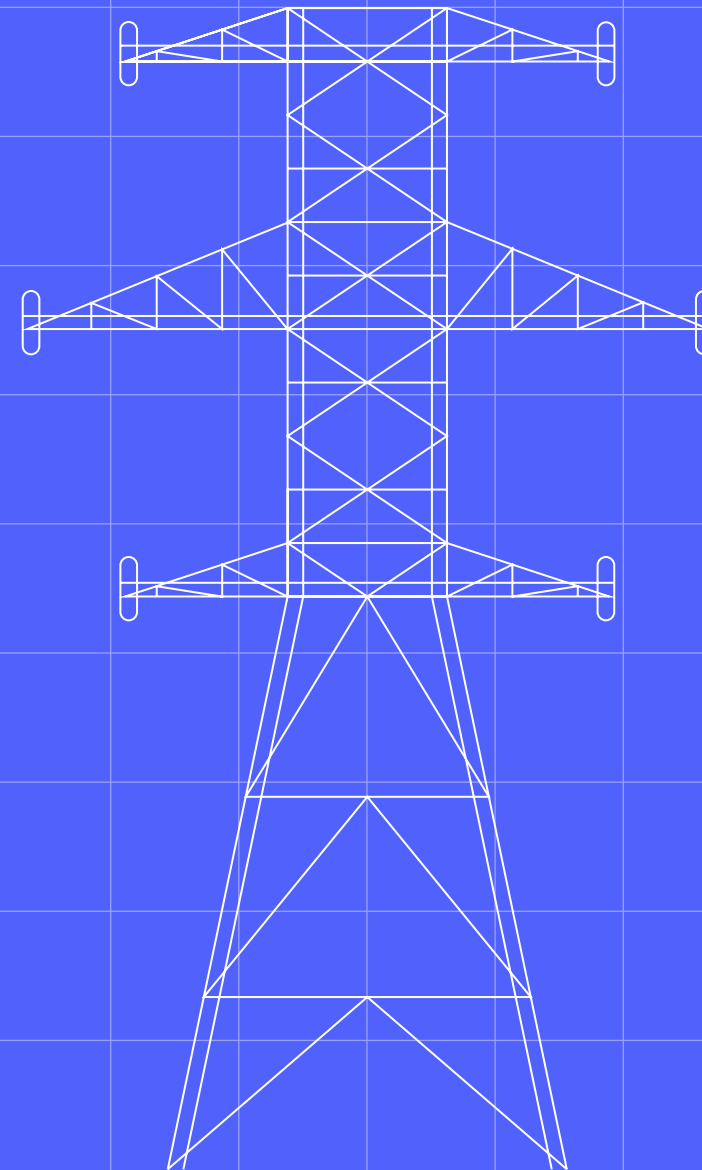


# Periodic Assurance Update

**INFORMATION:** IPA to

*IPA (Liam Evans)*

*10 mins*

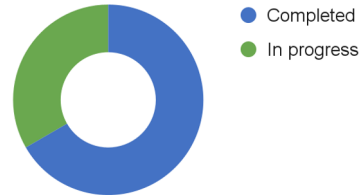


Status as at 12 March 2025 - Currently in Assurance Period 9 (Period 9 - March 2025 to May 2025)

## Qualification Assurance Agreed Actions March 2024 - March 2025

### Total Agreed Actions - 15

- Completed - 13
- In progress - 2



We regularly meet and monitor the status of the agreed actions with the Programme and Code Bodies until completion.

- **Non-SIT LDSO Qualification Testing:**

Out of the 15 actions, 11 are related to Non-SIT LDSO Qualification Testing. Of these, nine actions have been completed, and two actions remain in progress. None of the actions are overdue.

- **Qualification Testing:**

The remaining four actions focus on Qualification Testing. Of these, all actions have now been completed.

## Planning and Mobilisation of Period 9

### IPA Assurance Period 9 (P9) - Planning and mobilisation has commenced from 3 March 2025

P9 is planned from 3 March 2025 to 16 May 2025, and will be focused on:

- Progress through non-SIT LDSO Qualification Testing;
- Readiness for Supplier & Agent Qualification Testing; and
- Progress in completing consequential change impact assessments and delivery of required consequential changes.

### Key Dates

- IPA will be **contacting sampled Participants w/c 3 March 2025** and targeting to hold bilaterals between w/c 17 March 2025 - 21 April 2025 (pending Participant availability).

Our initial email to Participants will contain all of the key information. We will also offer a briefing call if required.




In addition to the periodic assurance activities, IPA will continue to:

- Attendance at QWG, LQTSG and SAQTSG;
- Held fortnightly calls with SRO and Code Bodies;
- Regular testing status update meetings with SRO; and
- Regular meetings and updates with action owners (Participants, LDP, SRO and Code Bodies) tracking actions to completion.

# Period 8 Key Themes - Qualification and Consequential Change

Current Position is as of 12 March 2025

This slide sets out the key qualification themes from P8 along with the current position of the theme and, where required, what the next steps are to address any residual risk from the theme that will be addressed in the next assurance period.

Theme	Key Risk	Current Position	Next Steps
 <p><b>Non-SIT LDSO Qualification Testing (QT):</b> Ahead of non-SIT LDSO QT commencing on the 6 January, the IPA held discussion with 4 non-SIT LDSOs on key prerequisite activities. There were concerns from non-SIT LDSOs on how they would execute any further testing against future Interim Releases (IRs). <b>Emerged November 2024</b></p>	<p>Non-SIT LDSOs may have to complete significant regression testing ahead of M10 to test against future IRs that may be released.</p>	<p>An approach to how non-SIT LDSOs would undertake additional testing post completion of QT, ahead of M10, was agreed at the non-SIT LDSO QT subgroup on the 22 January 2025 and no further issues were raised.</p>	<ul style="list-style-type: none"> <li>No formal next steps.</li> </ul>
 <p><b>Qualification Assessment Document:</b> Overall participants raised concerns as to whether the Code Bodies have sufficient resource in place to manage all QAD submissions and ensure that the agreed timelines are adhered to. <b>Emerged November 2024</b></p>	<p>The risk is that the Participants that need to be qualified by M10 are unable to, due to constraints in managing the delivery of the QAD submissions.</p>	<p>The Code Bodies have provided a breakdown of their resource profile to the Programme and IPA, to provide confidence there is sufficient resource in place to manage this process.</p>	<ul style="list-style-type: none"> <li>IPA to continue to engage with the Code Bodies to ensure there is a robust and scalable process in place to manage Qualification delivery.</li> </ul>
 <p><b>Consequential Change:</b> During bilateral sessions with Participants, all either provided evidence of their Consequential Change planning, or confirmed there was no impact arising from MHHS. There is one Participant who is yet to submit evidence to the IPA following the session. <b>Emerged November 2024</b></p>	<p>Based on the IPA's assurance activities, there is currently no significant risk arising from Consequential Change, however further assurance activities and random sampling of Participants will continue for further tracking of Consequential Change activities.</p>	<p>The IPA will continue to assure Consequential Change activities through Readiness Assessment 5/6 and Period 9 assurance. Any formal actions relating to Consequential Change will be managed through the IPA's action tracking process.</p>	<ul style="list-style-type: none"> <li>IPA to continue to review evidence through RA5/6 and P9, track through to completion and escalate where necessary.</li> </ul>

## Good Practice observed

- Transparent discussions were held with non-SIT LDSO Participants on non-SIT LDSO QT and the feasibility of a successful test phase. Non-SIT LDSOs noted that engagement with the Programme has been positive and led to successful completion of prerequisite activities.
- Open and transparent engagement from Qualification Participants.
- Participants provided evidence around Consequential Change activities which includes impact assessments and implementation plans and for the majority are reporting on track to implement the changes ahead of their Migration start.

Current Position is as of 12 March 2025

The following recommendations were provided to the Programme during weekly IPA/LDP/SRO/Code Bodies meetings. The recommendations provided on this slide are the remaining actions that are still in progress, all further Qualification assurance actions have been completed/closed. We will continue to track and monitor the recommendations in regular meetings with the Programme. We report the status of all recommendations to QAG and SITAG each month and at the end of each assurance period, we share the recommendations with QAG and SITAG for full transparency.

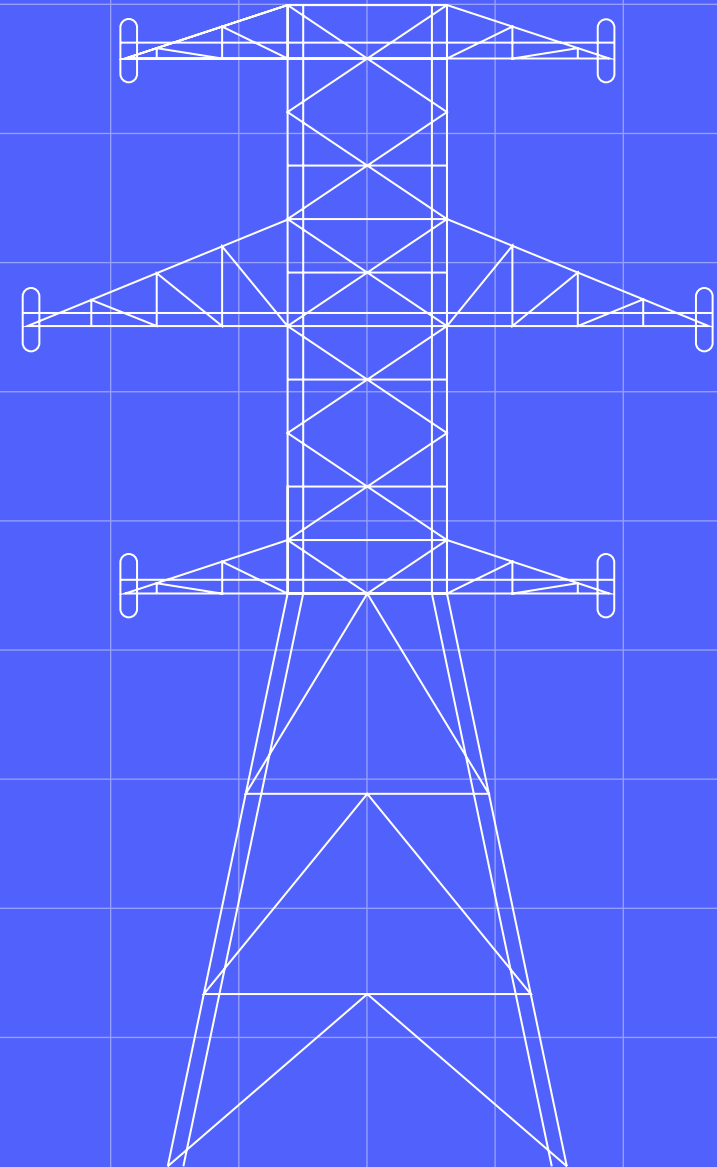
ID	Date Raised	Recommendation	Owner	Due Date	Status	Current Position
NSQT-07	12/12/24	The Programme to implement any lessons learned from SIT with regards to the use of ADO through non-SIT LDSO QT execution.	LDP	16/05/25	In Progress	Non-SIT LDSO QT is currently in execution and the Programme continue to review the use of ADO as and where required.
NSQT-09	12/12/24	The Programme should ensure that if required, there is a process in place for additional Programme resources to be onboarded to support non-SIT LDSO QT.	SRO	16/05/25	In Progress	Non-SIT LDSO QT is being monitored and resource is being adjusted as and where required.

# Non-SIT LDSO QT Update

**INFORMATION:** Update on MHHSP Non-SIT LDSO QT.

*Programme - (Nicola Farley)*

*10 mins*



- Non-SIT LDSO Qualification Testing Workstream has moved from Green to Amber RAG status.
- The change in RAG status is due to 1 LDSO being considered at risk of not completing their Qualification Testing (QT) within the QT window as their progress is significantly behind schedule and they have not made progress in increasing test velocity due to internal and data set up issues. This has been escalated to the LDSO and within the wider programme with Code Bodies and IPA being informed.
- MHHSP and the LDSO are working to agree an achievable get to green plan. This plan will be closely monitored.
- The remaining LDSOs are on track or ahead of their agreed test schedule.
- There are currently no central party defects blocking testing

# Programme Milestones related to QAG

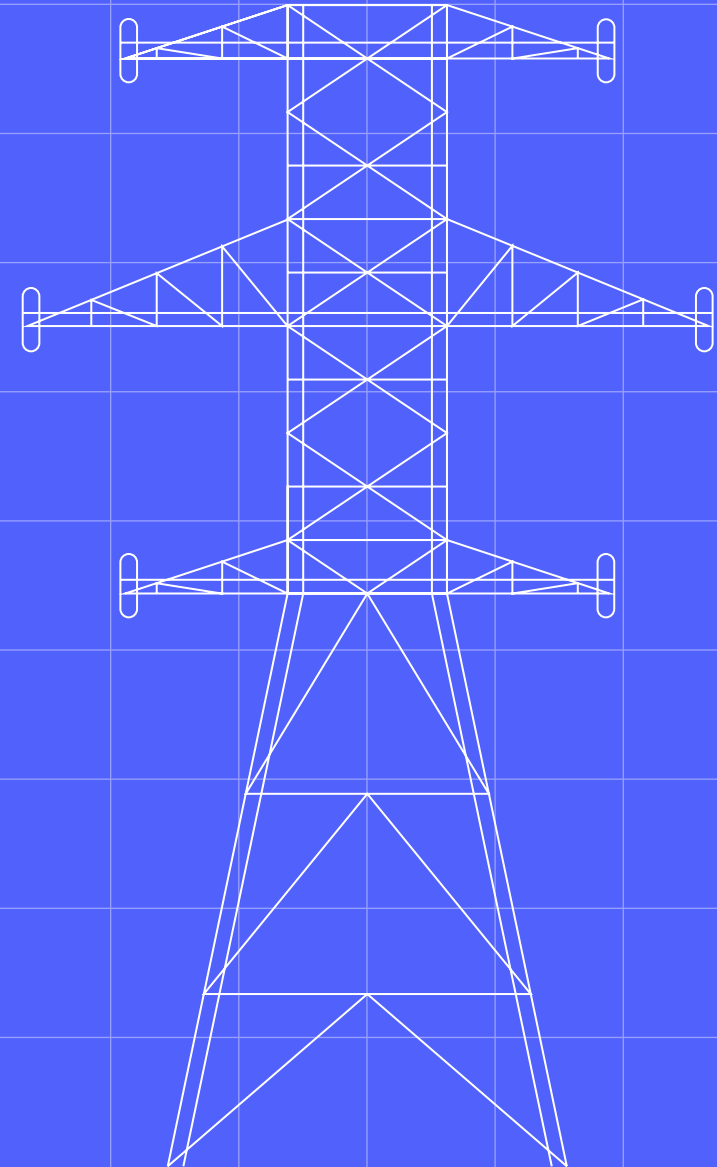
**INFORMATION:** Overview of upcoming Programme Milestones related to QAG

*Programme (Nicola Farley)/(Will Rosson) & Code Bodies  
(Laura Kennedy)*

*10 mins*



Industry led, Elexon facilitated



## E2E Sandbox housekeeping milestone changes

- The Programme Plan currently has some E2E Sandbox milestones assigned to SIT. The milestones are;
  - T3-TE-0048 'UIT E2E Sandbox Preparation Complete'
  - T3-TE-0049 'Sandbox Testing Start (UIT)'
  - T3-TE-0049 'SIT PPs E2E Sandbox Testing Start'
- Given that E2E Sandbox is testing activity which occurs post-SIT and be available to *all* Programme participants, these milestones should be owned and reported by QAG, not SITAG. All previous decisions and milestones relating to E2E Sandbox have also been managed via QWG/QAG. It is proposed that these milestones are formally reassigned to QAG and given new IDs, which would be:
  - T3-QU-0125 'UIT E2E Sandbox Preparation Complete'
  - T3-QU-0126 'Sandbox Testing Start (UIT)'
  - T3-QU-0128 'SIT PPs E2E Sandbox Testing Start'
- There are also some E2E Sandbox milestones without IDs, it is proposed that the following two milestones are assigned IDs, so they can be reported against:
  - T3-QU-0127 'Sandbox Testing End (UIT)'
  - T3-QU-0129 'SIT PPs E2E Sandbox Testing End'

### DECISION

- QAG to approve **T3-TE-0048**, **T3-TE-0049** and **T3-TE-0049** being assigned to QAG and given the references **T3-QU-0125**, **T3-QU-0126** and **T3-QU-0127**.
- QAG to approve the creation of **T3-QU-0127** and **T3-QU-0128**



## Look Ahead – Key Milestones Status at 12 March 25 (1)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-MI-0033	MCAG Approval of Early Life Support Model	MCAG (Transition)	30 July 2024	29 April 2025	SI Transition				04/03/25 - ELS timings updated, MCAG will be asked to approve this at their March meeting (01/04).
T3-DB-0161	SIT Operational PIT RTTM submitted to Programme for assurance	SITAG	01 November 2024	01 November 2024	PP				11/03/25 - 33/34 reviews completed. Programme continues to work with the PP to receive the final RTTM so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0163	SIT Operational PIT test scenarios submitted to Programme for assurance	SITAG	01 November 2024	01 November 2024	PP				11/03/25 - 33/34 reviews completed. Programme continues to work with PPs to receive final test scenario so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0154	SIT Non-Functional RTTM MHHS Review Completed	SITAG	20 November 2024	20 November 2024	SI Test				11/03/25 - 27/34 reviews completed. Programme continues to work with PPs to close out outstanding feedback on RTTMs so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0160	SIT Operational Test approach and plan MHHS Review Completed	SITAG	21 November 2024	21 November 2024	SI Test				11/03/25 - 32/34 reviews completed. Programme continues to work with PPs to close out outstanding feedback on test approach and plans so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0152	SIT Non-Functional Test approach and plan MHHS Review Completed	SITAG	22 November 2024	22 November 2024	SI Test				11/03/25 - 29/34 reviews completed. Programme continues to work with PPs to close out outstanding feedback on test approach and plans so drafting of Overarching Readiness Report proceeds on schedule.
T3-MI-0500	M16 methodology approved	MCAG (Transition)	26 November 2024	26 November 2024	SI Transition				11/03/25 - Transition Design (which underpins the M16 criteria) is currently out for industry consultation, closing on 14th March. An internal working group has been established between the Programme and BSCCo to agree the approach to defining the M16 criteria. Timeframes will be updated once this is done.
T3-DB-0156	SIT Non-Functional Test scenarios MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test				11/03/25 - 29/34 reviews completed. Programme continues to work with PPs to close out outstanding feedback on scenarios so drafting of Overarching Readiness Report proceeds on schedule.
T3-DB-0162	SIT Operational RTTM MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test				11/03/25 - 27/34 reviews completed. Programme continues to work with PPs to close out outstanding feedback on RTTMs so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0164	SIT Operational Test scenarios MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test				11/03/25 - 28/34 reviews completed. Programme continues to work with PPs to receive final test scenario so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0165	SIT Operational Theme 1, 2, 3 (Batch 2) PIT Completion Report submitted to Programme for assurance	SITAG	29 November 2024	14 January 2025	PP				11/03/25 - 33/34 reports submitted. Programme continues to work with PPs to receive reports so drafting of the Overarching Readiness Report can proceed on schedule.
T3-DB-0166	SIT Operational Theme 1, 2, 3 (Batch 2) PIT Completion Report MHHS Review Completed	SITAG	31 January 2025	31 January 2025	SI Test				11/03/25 - 21/34 reports assured by the Programme. Programme continues to work with PPs to close out outstanding feedback on scenarios so drafting of the Overarching Readiness Report can proceed on schedule.

## Look Ahead – Key Milestones Status 12 March 25 (2)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-TE-0048	UIT E2E Sandbox Preparation Complete	QAG	31 January 2025	31 January 2025	SI Test				11/03/25 - Programme is working on updating these dates over the coming weeks.
T3-DB-0186	SIT Non-Functional PIT Completion Report Theme 2 & 3 MHHS Review Completed	SITAG	21 February 2025	21 February 2025	SI Test				11/03/25 - 21/34 assured by the Programme. Programme continues to work with PPs to close out outstanding feedback on scenarios so drafting of the Overarching Readiness Report can proceed on schedule.
T3-TE-0128	Non-Functional Themes 2 & 3 (LDSO's) Data Load	SITAG	21 March 2025	21 March 2025	SI Test				12/03/25 - Activity on track.
T2-TE-1100	SIT Non-Functional Testing Preparation Complete Theme 2 & 3	SITAG	28 March 2025	28 March 2025	SI Test				11/03/25 - NF readiness RAG'd amber because there is outstanding PP PIT documentation still yet to be submitted to and assured by the Programme. SIT has put in place bilaterals with PPs to close out outstanding PIT documentation.
T3-TE-0127	Non-Functional Theme 2 & 3 (Helix, Avenade & PPs) Data Load	SITAG	28 March 2025	28 March 2025	SI Test				12/03/25 - Activity on track.
T3-TE-0129	Operational Themes 1, 2 & 3 (Batch 2) (LDSO's) Data Load	SITAG	28 March 2025	28 March 2025	SI Test				12/03/25 - Activity on track.
T3-TE-0130	Operational Themes 1, 2 & 3 (Batch 2) (Helix, Avenade & PPs) Data Load	SITAG	28 March 2025	28 March 2025	SI Test				12/03/25 - Activity on track.
T3-TE-0131	Non-Functional and Operational Test Data Preparation Complete	SITAG	28 March 2025	28 March 2025	SI Test				12/03/25 - Activity on track.
T3-TE-0191	eSITAG approve Non-Functional Overarching Test Readiness Report Theme 2 & 3	SITAG	28 March 2025	28 March 2025	SI Test				11/03/25 - There is still outstanding NF PP PIT documentation to be submitted to and assured by the Programme, which might delay completion of this activity, hence why this is RAG'd amber. Programme has setup bilaterals to close out outstanding PIT documentation.
T3-TE-0193	eSITAG approve Operational Theme 1, 2 and 3 (Batch 2) Overarching Test Readiness Report	SITAG	28 March 2025	28 March 2025	SI Test				11/03/25 - There is still outstanding NF PP PIT documentation to be submitted to and assured by the Programme, which might delay completion of this activity, hence why this is RAG'd amber. Programme has setup bilaterals to close out outstanding PIT documentation.
T3-TE-0040	Theme 2 SIT Non-Functional Testing Start	SITAG	31 March 2025	31 March 2025	SI Test				12/03/25 - Activity on track.
T3-TE-0042	SIT Operational Testing Start (SIT B)	SITAG	31 March 2025	31 March 2025	SI Test				12/03/25 - Activity on track.
T3-MI-0040	M10 Checkpoint complete	PSG	02 April 2025	02 April 2025	CPT				12/03/25 - Activity on track.
T3-QU-0124	E2E Sandbox Test Data Approach and Plan	QAG	16 April 2025	16 April 2025	SI Test				11/03/25 - Dates will be updated pending the outcome of PPIR, due on 08/04/25.

## Look Ahead – Key Milestones Status at 12 March 25 (3)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T2-MI-7000	Framework Baselined at MCAG	MCAG (Migration)	22 April 2025	29 April 2025	SI Migration				10/03/25 - MCAG raised no objections to moving the date of April MCAG, when this milestone completes. MCAG will be asked to formally re-baseline this date in March MCAG.
T3-MI-0041	MCAG Approval of Consultation 4	MCAG (Migration)	22 April 2025	29 April 2025	SI Migration				10/03/25 - MCAG raised no objections to moving the date of April MCAG, when this milestone completes. MCAG will be asked to formally re-baseline this date in March MCAG.
T3-TE-0122	SIT Regression Approval	SITAG	24 April 2025	24 April 2025	SI Test				10/03/25 - Programme has amended Regression Core Test Pack activities, but milestone associated with Regression signoff not affected.
T2-TE-1200	SIT Migration Cycle 3 Complete	SITAG	25 April 2025	25 April 2025	SI Test				11/03/25 - SITAG will be asked in March to approve moving the end of Cycle 3 to the end of Regression Sprint 3, rather than the end of Functional / Migration Sprint 16, as in the existing plan.
T2-TE-1300	SIT Operational Theme 1, 2, 3 (Batch 2) Testing Preparation Complete	SITAG	25 April 2025	28 March 2025	SI Test				11/03/25 - Operational Theme 1, 2 and 3 (Batch 2) readiness RAG'd amber because there is outstanding PP PIT documentation still yet to be submitted to and assured by the Programme, and the Operational Theme 1, 2 and 3 (Batch 2) RTTM is still under development. Programme has put in place bilaterals with PPs to close out outstanding PIT documentation and is working with SRO and Code Bodies to accelerate RTTM development, to mitigate this.
T2-TE-1000	Regression Test Data Load Start	SITAG	28 April 2025	28 April 2025	SI Test				12/03/25 - Activity on track.
T2-TE-1150	SIT Functional Cycle 3 Complete	SITAG	28 April 2025	28 April 2025	SI Test				11/03/25 - SITAG will be asked in March to approve moving the end of Cycle 3 to the end of Regression Sprint 3, rather than the end of Functional / Migration Sprint 16, as in the existing plan.
T3-QU-0010	Qualification Testing for Non-SIT LDSOs (Functional, Migration, NFT, Operational) 1 End	QAG (Non-SIT LDSO)	16 May 2025	16 May 2025	LDSO				12/03/25 - Activity on track.
T3-QU-0088	Non-SIT LDSO QT Participants have submitted their final QAD	QAG	23 May 2025	23 May 2025	Participants				12/03/25 - Activity on track.
T3-TE-0047	SIT Non-Functional Testing End (all SIT PPs) (incl. confirmation that PPs have submitted their Test Completion Reports to Programme for assurance)	SITAG	23 May 2025	23 May 2025	SI Test				12/03/25 - Activity on track.

## Look Ahead – Key Milestones Status at 12 March 25 (4)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

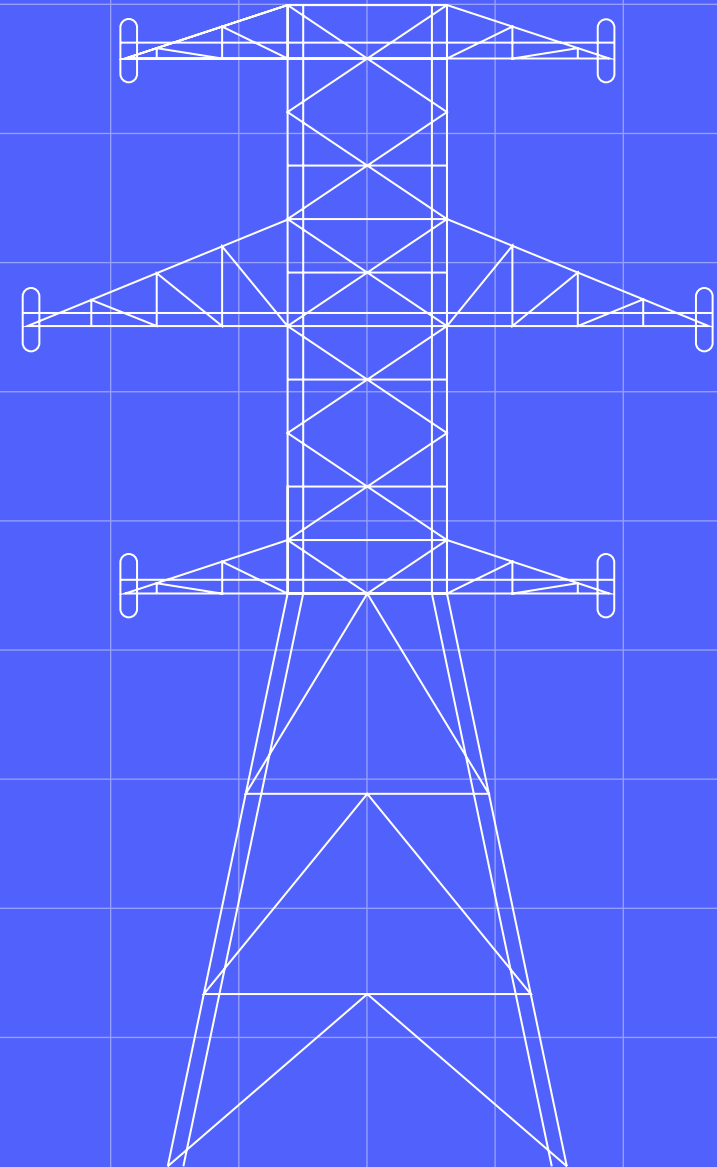
Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-QU-0017	Confirmation from Qualification Wave 1 Participants that DIP onboarding has commenced	QAG	26 May 2025	26 May 2025	Participants				12/03/25 - Activity on track.
T3-QU-0079	Non-SIT LDSOs submission deadline for their QT Test Completion Report to MHHS Programme	QAG (Non-SIT LDSO)	29 May 2025	29 May 2025	Non-SIT LDSO				12/03/25 - Activity on track.
T2-TE-0900	SIT Non-Functional Testing Test Completion Report (all SIT PPs) Approved	SITAG	06 June 2025	06 June 2025	SI Test				12/03/25 - Activity on track.
T2-TE-1250	Regression Test Execution Start	SITAG	16 June 2025	16 June 2025	SI Test				12/03/25 - Activity on track.
T3-QU-0095	Qualification Wave 1 Participants' to provide status of PIT completion and submit QT Test Plan	QAG	16 June 2025	13 June 2025	Participants				12/03/25 - Activity on track.
T3-MI-0043	Second Supplier Submission complete	MCAG (Migration)	20 June 2025	20 June 2025	SI Migration				12/03/25 - Activity on track.

# Top Programme Risks Related to QAG

**INFORMATION:** QAG awareness of the key RAID items impacting the QAG.

*Chair*

*5 mins*



# Risks to Qualification success

Key	
I	Initial Score
C	Current Score
T	Target Score

Theme	Summary	Mitigation Approach Overview
<b>Risks to Qualification Success</b>	Code Bodies are accountable for Qualification for all relevant PPs. Industry participants have raised a risk historically that there has been a lack of clarity on the approach and plan to deliver Qualification for non-SIT LDSOs, Suppliers and Agents.	<ul style="list-style-type: none"> <li>Qualification Plans have been embedded into the programme plan and being tracked, monitored &amp; reported within programme governance framework.</li> <li>Ongoing collaboration between MHHSP and Code Bodies and industry to develop and approve Qualification material through QWG &amp; QAG.</li> <li>SIT participants and Non-SIT LDSOs have submitted their initial QAD and are in the process of receiving feedback on their submissions.</li> </ul>

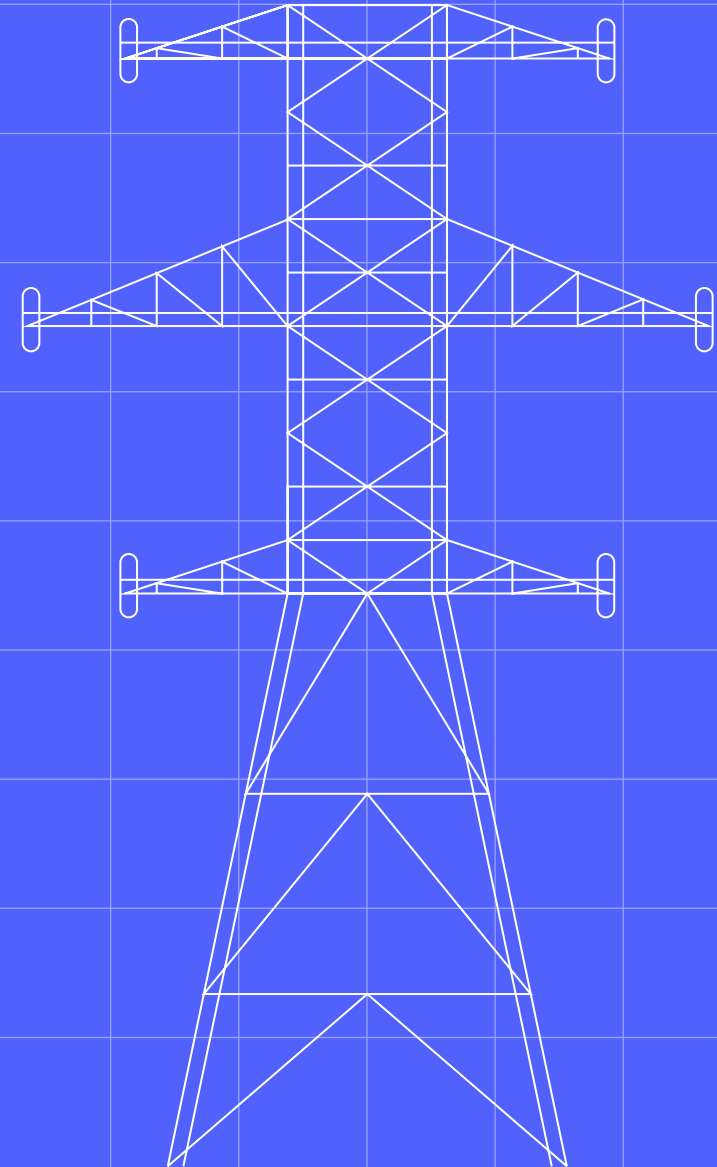
		Key Risks																							Current score movement since last QAG	Mitigation Plan									
Risk/Issue ID	Risk Description	Risk Score Assessment																																	
		Critical					High					Medium					Low																		
		30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8			7	6	5	4	3	2	1		
R994	There is a risk that SIT will not be completed in line with the Programme Plan (MVC)										I	C																						Score remains at 19	<ol style="list-style-type: none"> <li>Following Ofgem approval of CR055, the Programme Plan was re-baselined and Milestone 10 moved from March 2025 to September 2025. Updates to all corresponding Tier 1 and subsequent Tier 2 and 3 milestones were made.</li> <li>SIT Functional and SIT Migration test progress is being highly monitored and managed, with a well-defined plan and having optimised the scope of required tests (with Code Bodies' endorsement of scope)</li> <li>All MVC Cohorts on track to plan without using any contingency, 6 of 8 cohorts completing SIT F and M by the close of sprint 16.</li> </ol>
R1021	There is a risk that the Company Director sign-off of the QAD is not delivered on the day of the Test Completion Report as scheduled for M10 and M11 resulting in a delay to M10 or M11.																																Score remains at 18	<ol style="list-style-type: none"> <li>This will be communicated to PPs in advance to ensure that relevant signatories are available on the day</li> <li>The Director will not need to log into the portal to complete the signature. It is possible for the Director to sign a physical copy of the letter and somebody upload to the QAD Portal on their behalf.</li> <li>To be part of PP preparation for Go Live.</li> </ol>	
R439	There is a risk that legacy Agents and Suppliers operating MPANs do not make required changes to their existing business processes and Services to support Migration (within the legacy arrangements) (This has customer detriment because customers may find issues following a change of supplier coinciding with Migration/Reverse Migration)																																Score increased from 14 to 18	<ol style="list-style-type: none"> <li>RECCo Approach already documented and is on track with assurance plans. From an Elexon side, an exercise took place in Dec (AIR) - this will be expanded to other PPs to reduce the risk.</li> <li>Legacy agent and supplier changes are part of the M10 Go-Live criteria and will be proactively monitored by the Programme with requests for readiness evidence from Code Bodies.</li> <li>Management letters for PP's to sign off on are being produced, to remind them of their obligations and comms around this are being managed through the Settlement Assurance Working Group.</li> </ol>	
R700	There is a risk that Suppliers and Agents do not complete Qualification in line with their delivery plans or the Qualification approach does not enable effective and efficient qualification. This places pressure on the volumes that needs to be delivered over the remainder of the migration period																																Score remains at 17	<ol style="list-style-type: none"> <li>Code Bodies will be providing reporting into Programme around meeting deliverable timelines which can be used to support closer monitoring or escalation activities if needed.</li> <li>Clarity on Ofgem incentives is expected by the end of January.</li> <li>Still awaiting Ofgem incentives, Code Bodies reviewed mitigations with IPA.</li> <li>BSC are considering additional sanctions for which the process is under development.</li> </ol>	

# Programme Updates

**INFORMATION:** Receive overview of MHHS governance groups and relevant programme updates

*Secretariat*

*0 mins – to be taken as read and discussed by exception*



## Governance group updates

### Programme Steering Group (PSG)

#### PSG 05 March 2025

**Go-Live Readiness:** Programme provided an update on Go-Live Readiness covering the POAP for the M10 Checkpoint, the new Go-Live Implementation Group. (GLIG), and a non-SIT LDSO QT Update.

**Settlement Analysis Model:** Elexon provided an update and demonstration of their Settlement Analysis model.

**Testing Update:** Programme provided an update on Cycle 3, Settlement Testing, and SIT Ops.

**BSC PAB Qualification:** The Code Bodies provided an update on BSC PAB Qualification and the upcoming updates proposed in the run up to M10.

**MHHS Open Day Update:** Programme provided an update on the Open Day themes and the provisional agenda.

PSG papers available [here](#).

### Design Advisory Group (DAG)

#### DAG 12 February 2025

**Meeting held by correspondence owing to diminishing content.**

**Interim Release Update:** Updates on IR8.8 were provided.

DAG papers available [here](#).

### Cross Code Advisory Group (CCAG)

#### CCAG 26 February 2025

In the meeting, the CCAG provided updates on:

**Horizon Scanning Log:** Updates from all Code Bodies on changes which may impact MHHS Programme.

**Post-M6/Pre M8 Change:** Post-M6/pre-M8 Code Change Activities, including updates of the M8 Change Control log as well as the proposed timeline for M8 change implementation.

**M8 Code implementation:** Code Bodies and DIP Manager update on the M8 Code Implementation/go-live.

March CDWG1 was cancelled.

CCAG papers available [here](#).

## Wider Programme Updates

### Participant Checklist:

There are a few updates this week, so this week's Participant Checklist includes the following items for Programme participant review, feedback and awareness:

1. REMINDER: Transition Design: Settlement Timetable Industry Review - the deadline is Friday 14 March 2025
2. REMINDER: Programme Participant Information Request (PPIR): Use of Meter Data Retrieval (MDR) Function - Supporting Assumptions for Data Communications Company (DCC) Capacity Planning – the deadline is Monday 17 March 2025
3. NEW! MHHS Data Cleanse Plan – the deadline is Monday 17 March 2025
4. REMINDER: Final Pre-Integration Testing (PIT) Approach & Plan submissions for Wave 4 participants – the deadline is Friday 28 March 2025
5. REMINDER: Design Interim Release 8.9 Artefacts published!

You can view the **Participant Checklist** on the respective **Planning pages** of the [Collaboration Base](#) and the [MHHS website](#). In the Participant Checklist you can view upcoming consultations and key deliverables, as well as the latest status of Change Requests in the **Master Change Request Dashboard** tab.

We've created the **Interim Release and Swagger version alignment document** for SIT participants. You can view this document on the respective **SIT pages** of the [Collaboration Base](#) and [MHHS website](#).

### System Integration Testing Advisory Group (SITAG)\*

#### SITAG 19 February 2025

**Settlement Testing:** SRO approved to conclude Settlement testing activity in the SIT-B environment and allow the environment to be used to support SIT Non-Functional and SIT Operational test phases.

**SIT Test Progress:** Programme presented the post-Sprint 11 report and an update on the start of SIT Operational Testing.

**NFT Overarching Readiness Report:** Programme provided an update on the NFT Overarching Readiness Report Theme 1 which is due for approval consideration at eSITAG 28 February.

**Regression Testing:** Programme provided an update on the Regression Testing A&P which is due for approval consideration at eSITAG.

SITAG papers available [here](#).

### Qualification Advisory Group (QAG)\*

#### QAG 20 February 2025

**QAD Progress update:** The Code Bodies provided an update the progress of the QAD and fed back some initial themes observed.

**Non-SIT LDSO QT Update:** The Programme provided an update on Non-SIT LDSO QT.

**DTN Update:** The Code Bodies provided the latest update on the DTC/DTN issue.

#### QT Test Scenarios and Test Cases:

The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved:

- Non-SIT Supplier & Agents QT Test Scenarios Batch 1 V1.1
- Non-SIT Supplier & Agents QT Test Scenarios Batch 2 V1.1
- Non-SIT Supplier & Agents QT Test Scenarios Batch 3 V0.2
- Non-SIT Supplier & Agents QT Migration Test Scenarios V1.2

**Programme Milestone related to QAG:** The Programme and Code Bodies provided an overview of the upcoming Programme Milestones related to QAG.

**AOB:** The Programme provided an update and context on the upcoming PPIR to bring M14 forwards

QAG papers available [here](#).

### Migration & Cutover Advisory Group (MCAG)\*

#### MCAG 26 February 2025

**Migration Framework Consultation 3 Outputs:** SRO approved MCC Framework Consultation 3 Outputs.

**Service Design:** Helix provided an update on Service Design and Service Operating Manual feedback.

**Programme Milestones related to MCAG:** SRO approved the establishment of new milestone related to Non-SIT Participants Migration Start activity.

**M10 Checkpoint:** Programme provided an update on approach to M10 Checkpoint.

The Programme also provided an update on MWG, DCWG, and TORWG.

MCAG papers available [here](#).

### Upcoming Governance Meetings

- **Thursday 13 March 2025:** Data Working Group (DWG)
- **Tuesday 18 March 2025:** Non-Functional Testing Working Group (NFTWG)
- **Wednesday 19 March 2025:** Systems Integration Testing Advisory Group (SITAG)
- **Wednesday 19 March 2025:** Transition and Operational Readiness Working Group (TORWG)
- **Thursday 20 March 2025:** Qualification Advisory Group (QAG)

\*SITAG, MCAG, QAG replaced the Testing and Migration Advisory Group (TMAG) in Q1 2024.



## Working Group Progress Report

Systems Integration and Testing Advisory Group (SITAG)*			
	Data Working Group (DWG)	Systems Integration Test Working Group (SITWG)	Non-Functional Testing Working Group (NFTWG)
<b>Upcoming deliverables</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>SIT Operational Readiness Reports</li> <li>SIT Regression Test Approach and Plan</li> </ul>	<ul style="list-style-type: none"> <li>SIT Non-Functional Readiness Reports</li> </ul>
<b>Latest meeting's agenda items</b>	13 March 2025 <ul style="list-style-type: none"> <li>Data Schedule Update</li> <li>SIT Non-Functional Data Preparation Progress Update</li> <li>SIT Regression Preparation Progress Update</li> <li>Data Retrospective Results</li> </ul>	15 April 2025 <ul style="list-style-type: none"> <li>TBC</li> </ul>	18 March 2025 <ul style="list-style-type: none"> <li>NFT Overarching Readiness Report</li> <li>Status of NF PIT Deliverables for SIT</li> <li>Delivery of SIT NFT Readiness Reports</li> <li>Preparation for SIT Themes 2 and 3</li> <li>Update on theme 1 Execution Progress</li> </ul>
<b>Agenda items from last meeting</b>	13 February 2025 <ul style="list-style-type: none"> <li>Data Schedule Update</li> <li>SIT Non-Functional Data Preparation Progress Update</li> <li>SIT Regression Preparation Progress Update</li> <li>Data Retrospective Results</li> </ul>	06 March 2025 <ul style="list-style-type: none"> <li>SIT Test Progress Update</li> <li>Helix Settlement Assurance Testing</li> <li>Regression Testing</li> <li>SIT Test Scope Traceability</li> </ul>	18 February 2025 <ul style="list-style-type: none"> <li>NFT Overarching Readiness Report</li> <li>Status of NF PIT Deliverables for SIT</li> <li>Delivery of SIT NFT Readiness Reports</li> <li>Preparation for SIT Themes 2 and 3</li> </ul>
<b>L3 escalations</b>	None	None	None

## Working Group Progress Report

Migration and Cutover Advisory Group (MCAG)*			
	Migration Working Group (MWG)	Data Cleanse Working Group (DCWG)	Transition & Operational Readiness Working Group (TORWG)
<b>Upcoming deliverables</b>	<ul style="list-style-type: none"> <li>Migration Framework Consultation 4</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Latest meeting's agenda items</b>	13 March 2025 <ul style="list-style-type: none"> <li>Cancelled</li> </ul>	27 March 2025 <ul style="list-style-type: none"> <li>TBC</li> </ul>	19 March 2025 <ul style="list-style-type: none"> <li>Service Design Update</li> <li>Transition Framework</li> <li>M10/M11 Cutover Plan</li> <li>Early life Support Model Consultation</li> </ul>
<b>Agenda items from last meeting</b>	13 February 2025 <ul style="list-style-type: none"> <li>Consultation 3 Assurance Review</li> </ul>	27 February 2025 <ul style="list-style-type: none"> <li>ESME ID Exception Resolution</li> <li>Meter Location and Number of Displayed Register Digits Exception Resolution</li> <li>Population of Market Segment and Domestic Premises Indicator</li> <li>Data Cleanse Reporting</li> <li>Top Programme Risks and Issues Related to DCWG</li> </ul>	27 February 2025 <ul style="list-style-type: none"> <li>Service Design Update</li> <li>Transition Framework</li> <li>Transition Design Update</li> <li>Early life Support Model Consultation</li> <li>M10/M11 Cutover Plan</li> <li>M10 Acceptance Criteria</li> </ul>
<b>L3 escalations</b>	None	None	None

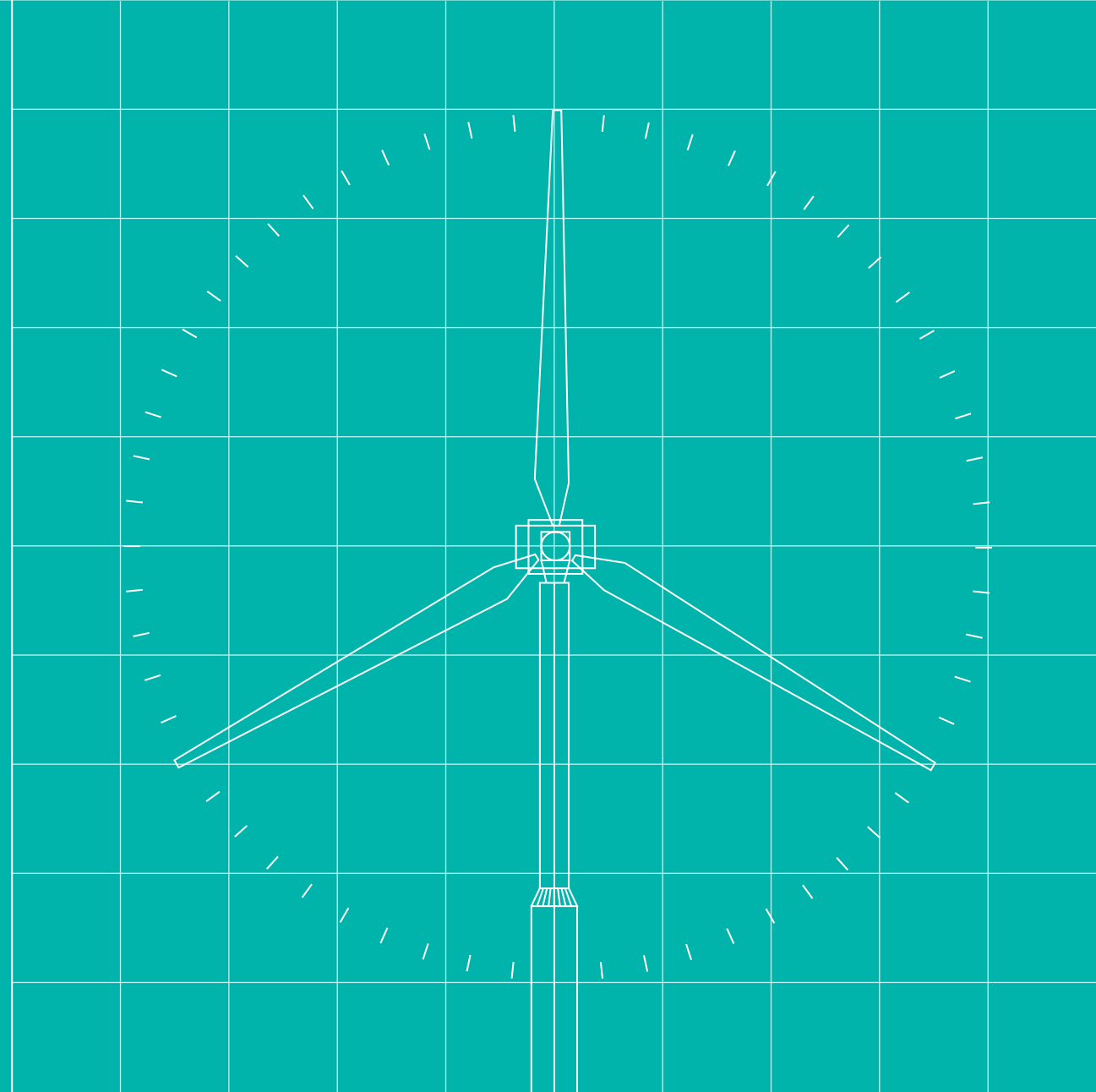
Qualification Advisory Group (QAG)*	
	Qualification and E2E Sandbox Working Group (QWG)
<b>Upcoming deliverables</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Latest meeting's agenda items</b>	08 April 2025 <ul style="list-style-type: none"> <li>TBC</li> </ul>
<b>Agenda items from last meeting</b>	11 March 2025 <ul style="list-style-type: none"> <li>QAD Progress Update</li> <li>Exemption for Suppliers from Smart Market Segment (SMS) Qualification Requirements</li> <li>Qualification Approach &amp; Plan - Annex 3 Endorsement</li> <li>DIP Manager, BSC &amp; REC Assessment Criteria</li> <li>E2E Sandbox Plan and Approach Update</li> <li>Qualification POAPs</li> <li>Qualification Artefacts</li> <li>Non-SIT LDSO QT Update</li> </ul>
<b>L3 escalations</b>	None

# AOB

**DISCUSSION:** Participants to raise any queries on Qualification

*Chair*

*5 mins*

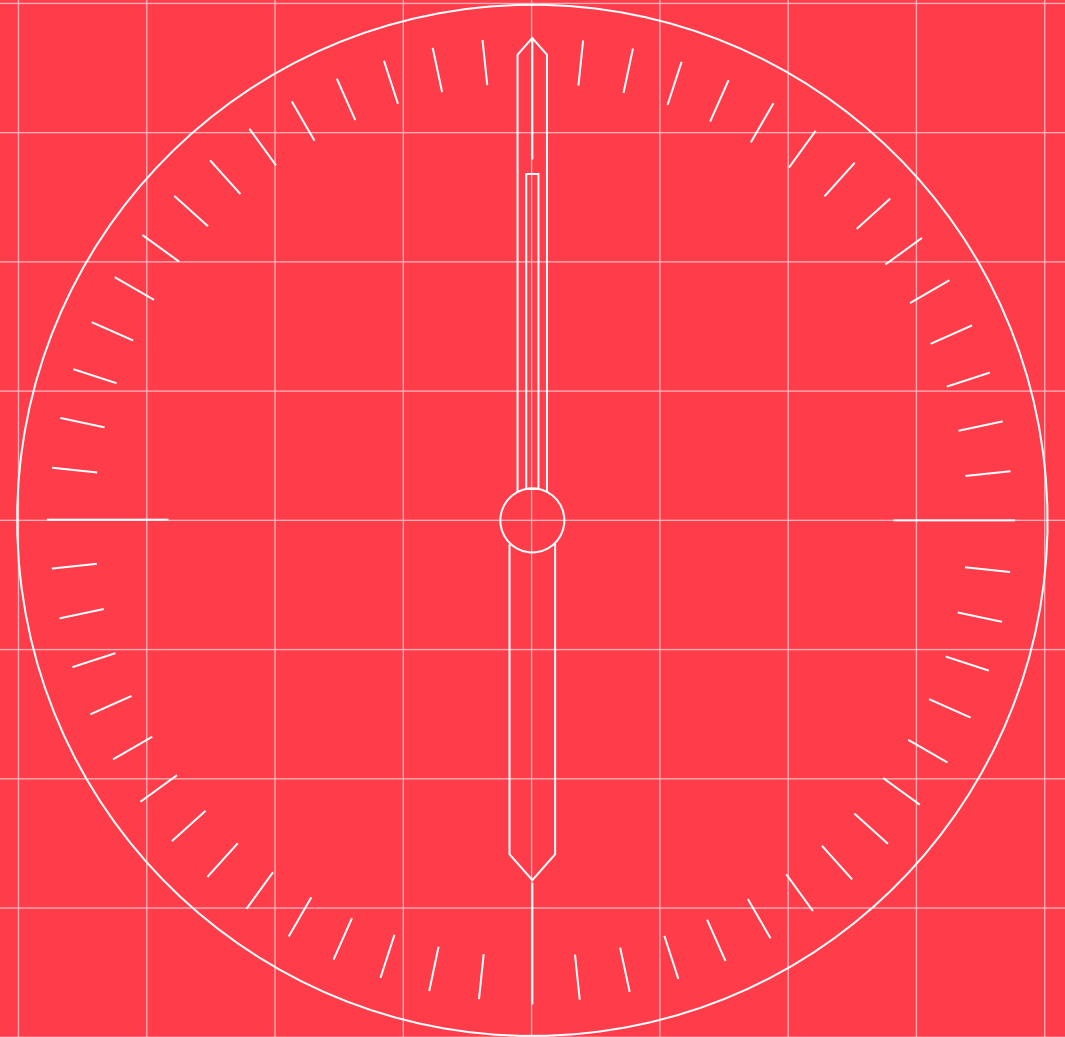


# Summary and next steps

**INFORMATION:** Summarise actions and agree any agenda items for next meeting

*Secretariat*

*5 mins*



## Summary and next steps

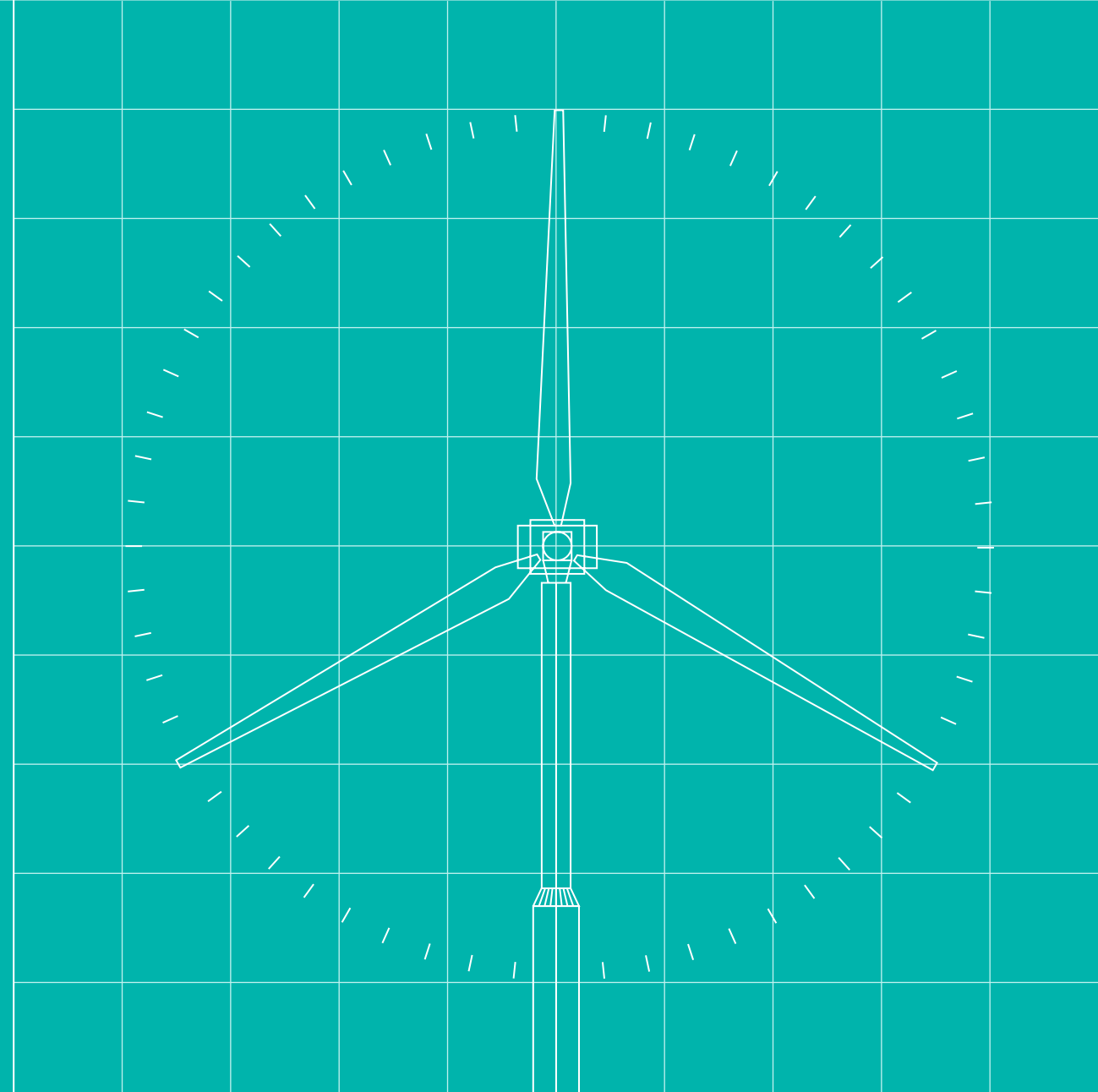
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### Next steps:

1. Confirm actions from meeting
2. Date of the next QWG: **Tuesday 8 April 2025**
3. Date of the next regular QAG: **Thursday 18 April 2025**
4. Date of the next LQTSG: **Wednesday 23 March 2025**
5. Date of the next SAQTSG: **Wednesday 7 April 2025**

# Appendix

Includes status of qualification artefacts from QWG



## Qualification Artefacts 1/2

The below table shows the status of the core Qualification Artefacts:

Qualification Cohort	Document Name	RAG	Target Approval Date (QAG / PAB)	Status
All	Qualification Approach & Plan - Final	C	29/08/24 Update – 30/01/25	
All	Qualification Assessment Document - Final	C	19/12/24	
Non-SIT LDSOs	Annex 1 of QA&P (Existing Non-SIT LDSO QT)	C	29/08/24 Update – 30/01/25	
Non-SIT S&A	Annex 2 of QA&P (Non-SIT S&A QT)	C	29/08/24 Update – 30/01/25	
New Entrant LDSOs	Annex 3 of QA&P (New Entrant LDSO QT)	G	27/03/25	Going for approval at March QAG and PABs.
All	Annex 4 of QA&P (Non-Completion of Qual)	C	25/01/24	
All	REC Assessment Criteria v3	C	25/06/24	A further update may be required based on the outcome of the SIT Gap. Non-Functional Requirements are due to be removed and included in DIP Manager Assessment Criteria.
All	BSC Assessment Criteria v2	C	03/07/24	A further update may be required based on the outcome of the SIT Gap. Non-Functional Requirements are due to be removed and included in DIP Manager Assessment Criteria.
All	DIP Manager Assessment Criteria	G	March 2025	Published as part of March QWG papers.
Non-SIT S&A	Functional Test Scenarios & Cases	G	23/05/24 Batch 3 – 20/02/25 DIP – 17/04/25	Batch 1, 2, 3 and Migration approved at February QAG. Small number of additional tests to be added to cover DIP Assessment Criteria, targeting April approvals.
Non-SIT S&A	Migration Test Scenarios & Cases	C	18/07/24	Approved at February QAG.
Non-SIT S&A	Non-Functional Test Scenarios & Cases		N/A	
Non-SIT S&A	Operational Test Scenarios & Cases		N/A	

## Qualification Artefacts

The below table shows the status of the core Qualification Artefacts:

Qualification Cohort	Document Name	RAG	Target Approval Date (QAG / PAB)	Status
Non-SIT LDSO	Functional Test Scenarios & Cases	C	29/08/24	
Non-SIT LDSO	Migration Test Scenarios & Cases	C	29/08/24	
Non-SIT LDSO	Non-Functional Test Scenarios & Cases	C	29/08/24	
Non-SIT LDSO	Operational Test Scenarios & Cases	C	29/08/24	
Non-SIT LDSO	Non-SIT LDSO Test Data Plan	C	29/08/24	
Non-SIT LDSO	Non-SIT LDSO Test Data Matrix	C	V1.4 published	Matrix is kept in line with test cases, there could be a further version needed if test cases are amended



## Non-SIT LDSO QT Templates

The below table shows the status of the templates for Non-SIT LDSO QT:

Document Name	RAG	Publication Date of template	Notes
PIT RTTM	C	Initial – May 2024 Non-Functional and OP update – June 2024	RTTM is kept in line with test cases, there could be a further version needed if test cases are amended
PIT Completion Report (MHHS-DEL1052)	C	03/04/23	
QT Test Catalogue	C	Initial – July 24 Final –30/08/24	Test Catalogue is kept in line with test cases, there could be a further version needed if test cases are amended
QT RTTM	C	Initial – May 2024 Non-Functional and OP update – July 24	RTTM is kept in line with test cases, there could be a further version needed if test cases are amended. There may be changes required due to DIP Assessment Criteria or SIT Operational RTTM.
QT Readiness Report	C	11/07/24	
QT Test Plan	C	May 24	
QT Test Completion Report and Work-off	C	16/09/24	

All templates will be published in a central area on the Collab Base as available.

## Non-SIT LDSO QT Documents

Dates below represent the final date by which the documents are expected. Draft submissions are optional.

	Activity	Date as per programme Plan
Placing Reliance	Placing reliance form submission (functional and migration)	5 Jan 2024
	Placing reliance form submission (Non-functional and operational)	June/July 2024
QT Prep	Submission of draft MHHS-DEL1049 PIT Approach and Plan (functional and migration)	27 <sup>th</sup> March 2024
	Submission of MHHS-DEL1049 PIT Approach and Plan (functional and migration)	26 <sup>th</sup> April 2024
	Submission of draft MHHS-DEL1049 PIT Approach and Plan (Non-functional and operational)	14 <sup>th</sup> June 2024
	Submission of MHHS-DEL1050 PIT Requirements to Test Traceability Matrix and PIT Test Scenarios (functional and migration)	3 <sup>rd</sup> June 2024
	QT Test Plan including draft QT RTTM submission –(functional and migration)	28 <sup>th</sup> June 2024
	Submission of MHHS-DEL1049 PIT Approach and Plan (Non-functional and operational)	1 <sup>st</sup> July 2024
	Submission of MHHS-DEL1050 PIT Requirements to Test Traceability Matrix and PIT Test Scenarios (non-functional and operational)	12 <sup>th</sup> July 2024
	Submission of draft MHHS-DEL1052 PIT Test Completion Report (functional and migration)	26 <sup>th</sup> July 2024
	Interim Test Readiness Report submission	26 <sup>th</sup> July 2024
	QT Test Plan including draft QT RTTM submission (non-functional and operational)	16 <sup>th</sup> August 2024
	Submission of MHHS-DEL1052 PIT Test Completion Report, supporting test evidence and MHHS-DEL1050 PIT Requirements to Test Traceability Matrix (functional and migration)	29 <sup>th</sup> November 2024
	Final Test Readiness Report Submission	13 <sup>th</sup> December 2024
Submission of MHHS-DEL1052 PIT Test Completion Report, supporting test evidence and MHHS-DEL1050 PIT Requirements to Test Traceability Matrix (Non-Functional and Operational)	30 <sup>th</sup> January 2025	
QT Exit	Submission draft QT Test Completion Report	14 <sup>th</sup> April 2025
	Submission of final QT Test Completion Report	16 <sup>th</sup> May 2025

## Non-SIT S&A QT Templates

The below table shows the status of the templates for Non-SIT S&A QT:

Document Name	RAG	Publication Date	Notes
PIT RTTM (By Role)	C	Initial – 07/05/24 Updated – 13/08/24	Updated with Non-Functional and Operational requirements.
PIT Completion Report (MHHS-DEL1052)	C	03/04/23	Utilising the existing PIT Completion Report template developed by MHHSP.
QT Test Catalogue	G	Final – 20/02/25 DIP – 01/04/25	Small update expected for additional tests to cover DIP Assessment Criteria gap.
QT RTTM (By Role)	G	Interim – 13/08/24 Final – 20/02/25 DIP - 01/04/25	Update expected with next QWG Papers to reflect DIP Assessment Criteria.
QT Readiness Report	C	04/09/2024	
QT Test Plan	C	03/12/2024	
QT Completion Report	C	14/01/2025	

All templates will be published in a central area on the Collab Base as available.

## Non-SIT S&A QT Documents by Wave

Dates below represent the final date by which the documents are expected, we encourage early/draft submission where possible, particularly where the documents will support scope agreement e.g. RTTM, Test Catalogue and Test Plan.

Phase	Document Name	Wave 1 Final Submission Dates	Wave 2 Final Submission Dates	Wave 3 Final Submission Dates	Wave 4 Final Submission Dates
Pre-Qualification Submission	Pre-Qualification Submission	26/04/2024	26/04/2024	26/04/2024	26/04/2024
PIT Checkpoint	Final PIT Approach and Plan covering Functional, Migration, Non-Functional and Operational	25/10/2024	29/11/2024	31/01/2025	28/03/2025
	PIT RTTM (Including list of PIT Test Scenarios). Please ensure there is sufficient time to address feedback ahead of Initial QAD completion.	14/04/2025	16/06/2025	11/08/2025	06/10/2025
QT Entry Checkpoint 1	QT Test Plan	13/06/2025	18/08/2025	20/10/2025	08/12/2025
	QT Test Catalogue	13/06/2025	18/08/2025	20/10/2025	08/12/2025
	QT RTTM	13/06/2025	18/08/2025	20/10/2025	08/12/2025
	QT Interim Readiness Report (incl. PIT Progress)	13/06/2025	18/08/2025	20/10/2025	08/12/2025
QT Entry Checkpoint 2	PIT Completion Report (Incl. Final PIT RTTM and all PIT evidence uploaded)	14/07/2025	08/09/2025	10/11/2025	09/01/2026
	QT Final Readiness Report	14/07/2025	08/09/2025	10/11/2025	09/01/2026
QT Test Exit	QT Completion Report (including QT RTTM)	At test exit	At test exit	At test exit	At test exit

Document Classification: Public

## SIT MVC, Non-MVC and Non-SIT LDSO QAD timelines

Dates below can be found in QA&P Appendix C and represent the final date by which the Initial and Final Qualification Assessment Documents are expected. For SIT MVC and Non-SIT LDSOs, the QAD submission dates must be met. However, for Non-MVC, if QAD submission dates are not met, we will work with participants to understand the impact on their proposed timeline and it does not mean that you would be automatically 'held back' until the Qualification wave. If a participant has completed all of the prerequisites, we will progress the Qualification in line with the timeframes below. We encourage early submission where possible, this is to ensure that participants have time to respond to reviewer comments. BSC PAB will convene more frequently (fortnightly) throughout the MHHS Qualification period to manage the increased volume of Qualification approvals. Participants are responsible for continuing to engage with MHSP and MCC regarding Migration timelines and plan.

Document Name	SIT MVC	SIT Non-MVC	Non-SIT LDSO
Initial QAD submission window	06/01/2025 to 14/02/2025	06/01/2025 to 14/02/2025	06/01/2025 to 14/02/2025
Completion of Code Bodies' review of the Initial QAD	Within 6 weeks of Initial QAD submission or 04/04/2025 (whichever is earlier)	Within 6 weeks of Initial QAD submission or 04/04/2025 (whichever is earlier)	Within 6 weeks of Initial QAD submission or 04/04/2025 (whichever is earlier)
Final QAD Submission window	07/04/2025 to 09/05/2025	19/05/2025 to 19/09/2025	07/04/2024 to 23/05/2025
Completion of Code Bodies' review of the Final QAD	06/06/2025	Within 4 weeks of Final QAD submission or 24/10/2025 (whichever is earlier*)	20/06/2025
REC Code Manager / BSC PAB Decision for Qualification expected by (NB: This is based on the Programme Participant meeting all timelines their route/wave set out in QA&P Appendix C)	10/09/2025	Within 1 month of QAD sign-off or 18/12/2025 (whichever is earlier*)	10/09/2025

## Non-SIT S&A QAD timelines

Dates below can be found in QA&P Appendix C and represent the final date by which the Initial and Final Qualification Assessment Documents are expected. If QAD submission dates are not met, we will work with participants to understand the impact on their proposed timeline, it does not mean that you would be 'held back' until the end of the next wave. If a participant has completed all of the prerequisites, we will progress the Qualification in line with the timeframes below. We encourage early submission where possible, this is to ensure that participants have time to respond to reviewer comments. BSC PAB will convene more frequently (fortnightly) throughout the MHHS Qualification period to manage the increased volume of Qualification approvals. Participants are responsible for continuing to engage with MHSP and MCC regarding Migration timelines and plan.

Document Name	Wave 1 Submission Dates	Wave 2	Wave 3	Wave 4
Initial QAD submission window	05/05/2025 to 11/07/2025	09/06/2025 to 12/09/2025	11/08/2025 to 07/11/2025	20/10/2025 to 16/01/2026
Completion of Code Bodies' review of the Initial QAD	Within 6 weeks of Initial QAD submission or 22/08/2025 (whichever is earlier)	Within 6 weeks of Initial QAD submission or 17/10/2025 (whichever is earlier)	Within 6 weeks of Initial QAD submission or 19/12/2025 (whichever is earlier)	Within 6 weeks of Initial QAD submission or 27/02/2026 (whichever is earlier)
Final QAD Submission window	25/08/2025 to 16/01/2026	20/10/2025 to 06/03/2026	12/01/2026 to 22/05/2026	09/03/2026 to 24/07/2026
Completion of Code Bodies' review of the Final QAD	Within 4 weeks of Final QAD submission or 06/03/2026 (whichever is earlier)	Within 4 weeks of Final QAD submission or 13/04/2026 (whichever is earlier)	Within 4 weeks of Final QAD submission or 19/06/2026 (whichever is earlier)	Within 4 weeks of Final QAD submission or 21/08/2026 (whichever is earlier)
REC Code Manager / BSC PAB Decision for Qualification expected by (NB: This is based on the Programme Participant meeting all timelines their route/wave set out in QA&P Appendix C)	Within 1 month of QAD sign-off or 15/04/2026 (whichever is earlier)	Within 1 month of QAD sign-off or 28/05/2026 (whichever is earlier)	Within 1 month of QAD sign-off or 30/07/2026 (whichever is earlier)	Within 1 month of QAD sign-off or 24/09/2026 (whichever is earlier)